

GoCSVfix

ARCHIVE
INTELLIGENCE
ASSESSMENT

Institutional evaluation
for historical archives
and heritage collections

GoCSVfix
Institutional Archive Intelligence
www.gocsvfix.com
Europe

What is an Archive Intelligence Assessment?

Historical archives often contain valuable institutional memory, cultural heritage and legal documentation accumulated over decades or centuries.

However, many archives remain partially catalogued, poorly structured or difficult to access, limiting their potential value for institutions, researchers and the public.

The Archive Intelligence Assessment provides a professional evaluation of the structure, accessibility and strategic potential of historical collections.

What the assessment includes

- Structural evaluation of archival collections
- Identification of historical and cultural value
- Recommendations for cataloguing and classification
- Strategies for digitisation and public accessibility
- Institutional archive intelligence report

The result is a clear institutional report that helps organisations understand the true value of their archival collections and develop strategies for preservation, accessibility and cultural impact.

Challenges in Historical Archives

Many institutions preserve valuable historical documentation accumulated over decades or even centuries. However, without a clear structure, these archives often remain underutilised.

Municipal archives, cultural foundations, family collections and historical estates frequently face structural challenges that limit the accessibility and strategic value of their archival heritage.

Common challenges

- Fragmented archival organisation
- Incomplete cataloguing or classification systems
- Limited accessibility for researchers and the public
- Difficulties identifying historically significant materials
- Lack of strategic vision for digitisation and preservation

Without a structured understanding of archival collections, institutions often underestimate the cultural, legal and historical value contained in their archives.

A professional assessment provides a clear overview of the structure, significance and potential of these collections.

GoCSVfix

Institutional Archive Intelligence

www.gocsvfix.com

Europe

Who we work with

The Archive Intelligence Assessment is designed for institutions and organisations responsible for preserving historical collections and documentary heritage.

Many organisations hold valuable archival materials but lack the time, specialised knowledge or structural tools required to fully understand and develop the potential of their collections.

Typical institutions and collections

- Municipal archives and local government collections
- Cultural foundations and historical societies
- Wine estates and historical agricultural properties
- Religious archives and ecclesiastical collections
- Museums and cultural institutions
- Historical family estates and private archives

Each archive is unique. The purpose of the Archive Intelligence Assessment is to provide institutions with a clear and structured understanding of their collections, allowing them to identify historical value, preservation priorities and future opportunities for research, digitisation and public access.

GoCSVfix

Institutional Archive Intelligence

www.gocsvfix.com

Europe

How the assessment works

The Archive Intelligence Assessment follows a clear and structured methodology designed to provide institutions with a reliable understanding of their archival collections.

The process focuses on evaluating the structure, accessibility and historical value of the archive while identifying opportunities for preservation, research and future development.

Assessment process

1 – Preliminary evaluation

Initial review of the archive structure, documentation types and organisational context.

2 – Structural analysis

Assessment of cataloguing systems, classification structures and accessibility conditions.

3 – Archive intelligence report

Preparation of a structured report describing the archive, its historical value and organisational structure.

4 – Strategic recommendations

Recommendations for cataloguing improvements, digitisation strategies and long-term preservation.

The final report provides institutions with a clear overview of their archival collections and practical recommendations for future development, accessibility and preservation strategies.

GoCSVfix

Institutional Archive Intelligence

www.gocsvfix.com

Europe

Contact & Collaboration

The Archive Intelligence Assessment is designed to help institutions better understand and develop the potential of their historical archives and documentary heritage.

Each archive is unique. For this reason, every assessment is adapted to the specific structure, history and objectives of the institution.

Starting an assessment

Institutions interested in an Archive Intelligence Assessment can initiate a preliminary discussion to determine the scope of the archive, the type of collections involved and the most appropriate evaluation approach.

Assessments can be conducted through on-site archival visits or through the analysis of digitised documentation provided by the institution.

GoCSVfix
Institutional Archive Intelligence

www.gocsvfix.com

Contact
info@gocsvfix.com

Europe